

Bridgewater Junior High School



School Advisory Council

Tuesday February 20, 2018

MINUTES

Present		Regrets
Kim Benjamin	Denise McKean	Steve Shipley
Daphne Egilsson	Therese Silver	Jennifer McDonald
Stacey Colwell	Patty Culbert	Adam Culbert
Stephanie Martin	Richard MacMillan	
Justine Skinner		
Additional Attendees		
None		

1. Agenda was approved
2. Minutes from last meeting were approved, with update to Shelly's name and role and to include principals' report
3. Correspondence
 - Request for SAC chair to meet with Zach Churchill, Patty Culbert will attend, as Kim is not available
 - Discussed possible topics or questions
 - The catchment area review is one open topic, what will happen with that? Noted that the report on Inclusive Education is due March 28
 - Discussed feedback that we want to share with the Minister
 - Need resources (staff help with communication, web presence, etc)
 - Need a clearer mandate and roles and responsibilities, especially if the SAC represents the community directly or needs to get feedback
 - Letter requesting us to have 2 people attend a Volunteers recognition night April 18 to be honored and recognized for their community service
 - We will vote on 2 members to attend at the next meeting. RSVP is due March 30
4. Student Council report
 - Dance \$850 raised and donated for the machine for the hospital. Adam and Matthew were on the radio
 - Winter carnival was successful and enjoyed by the students
 - More events to be planned in the next meeting

5. Principal's Report was presented by Daphne Egilsson

- Transition Update
 - Daphne has been meeting regularly with many people about the transition. She currently has 62 work orders for building updates and repairs and has met with plumbers, carpenters, electricians, etc
 - Daphne said that having the extra time to plan and prepare is very helpful
 - Invited to board office for staffing review, and has a lot of work to do on making adjustments. For example, BJHS has a dedicated and experienced art teacher and at BES they do their own art.
- Winter Carnival was successful
- The staff had an in-service with Damian Cooper around assessment and some of the TA's did reviews of First Aid, WHMIS, Non-Violent Crisis Intervention was done with TA's
- Mike Stewart shared an update that there may be an opportunity for the school to be renamed. Discussed possible names and approaches to such a process

6. New Business

Joint SAC meeting - Information night

- March 27 at 6:30 here in BJHS
- May have the grade 8 students do a tour
- Diane will be asked to participate to answer sport related questions
- There will be questions that will be asked at the tables and they want to have an SAC member at each table to lead the questions and discussions.
 - Discussed a concern with the wording of one question in the public input ask about student lowering student anxiety, agreed that Kim will ask to change the wording of that question
- Daphne is also working on answers to other questions that have been asked about parking, lunch time, bussing, school set-up, etc Daphne would like to have a pamphlet available with answers
- There was a suggestion from a teacher about setting up a "buddy" to be a pen pal ahead of time. Discussed the merits of this idea, with some feeling that it may not be needed given the interaction that already occurs across the schools.
- Discussed the format of the information night. Kim will work with Daphne, Linday and Siobhan to plan out the details.

Review of Student Success Plan (if available)

Not reviewed by the teachers yet

Review of response to feedback on school based funds policy updates

Reviewed responses to our feedback. Link to handbook: <http://www.srsb.ca/finance-forms-a-documents/>

David Walker Resignation

- David sent a letter to Kim with his resignation, wishing the group well.
- Discussed whether we should look to backfill this position.
- We will advertise the open position for the remainder of the school year.

Discuss any follow-up to School Food Program presentation

- The School Food Program has received some additional funding and may extend the Munch Card at schools where it has been introduced.
- We suggested that our support for the program could be mentioned in the meeting with the Minister.

Next meeting will be changed to Wed March 21 at 7 PM

Meeting Adjourned at 9:02

Open Actions

First raised	Action	Assigned	Update	Due Date
2017-09	Share information when the grade transition plan starts	Daphne	Discussed partly during joint meeting, but specific date for transition plan not covered 11/23 – On hold pending the school board motion(s) 1/16 – no specific dates, but asked for the staffing timeline. Daphne has met with a few teachers 2/20 – To be covered under agenda topic	Next meeting
2017-10	Get feedback from the teachers on the draft Student Success Plan	Daphne	New action 11/23 –Agreed to table this until January, as there is a different version of the Student Success Plan available on the board website with additional detail than the copy we previously reviewed. 1/16 – Tabled this action until updated plan can be reviewed 2/23 – No feedback from teachers, new copy requires their input	Next meeting
2017-10	Add review of the Student Success Plan to the next agenda	Richard	New action 11/23 – Needs to be added 1/16 – To be added for next meeting 2/20 – Added	Before or during next meeting
2017-11	Determine what follow-up, if any, is needed on coordinating dates between Bridgewater and PVEC schools	Daphne	New action 1/16 – Daphne will ask Gord about sharing calendar of events 2/20 – Daphne sent one out to Gord, did not receive an update back. We have the dates from a student though, shared the dates with Daphne for planning purposes. No specific events overlap.	Before next meeting
2017-11	Follow up on social justice conference	Daphne	New action 1/16 – Julie did survey today with students and will compile the results 2/20 – Daphne will get a plan from Julie for the next meeting	Next meeting
2017-11	Request any available workshop material from the SAC Info Night	Kim	New action 1/16 – Kim has not gotten this yet. Kim will call Lori F tomorrow 2/20 – No update on this yet, closing out due to changes from Glaze report	Cancelled
2017-11	Request more information on the communication tools and processes available for the SAC to communicate with the school community	Daphne or Kim	New action 1/16 – Kim will ask about this. Mandate may be different for SAC in future. Denise met with acting deputy minister last week as part of council. Report given to govt, and it has only gotten that far 2/20 – Kim asked for an update, but with the recent developments from the Glaze report, this will be tabled.	Cancelled
2017-11	Contact Al McMullen about a food safety handling course for Verge House	Justine	New action 1/16 – Justine not in meeting 2/20 – Justine will	Completed